1. Meeting was called to order at 3pm.

2. Fall 2012 Recruitment
   a. Puxian reviewed all Chinese applicants; top 3 were selected by committee members.
   b. We have 8 excellent domestic applicants; considerations were made to make offers to all 8 domestic applicants.
   c. There were a total of 26 top applicants selected for possible admissions:
      i. 8 domestic; 5 int/us; 3 chinese; 5 Indian; 2 Iran; 2 Korea; 1 other/Turkey
   d. Offers were made for 4 domestic applicants:
      i. Stark, Werden, Hoard, Loc
   e. Trista will continue to add incoming applications to the spreadsheet for committee to review.

3. Applicant Nominations
   a. Committee members suggested Stark to be nominated for OSP award. Will admit first and see how positive of a response he gives.
   b. Committee members will make 2 nominations at next meeting.
   c. There are currently no MSP applicants to nominate.

4. Other
   a. Open House
      i. Radenka brought up the possibility of having an Open House Day for all Domestic and int/US applicants.
      ii. Rampi will ask Dr. Carter about the possibility of having this event in the near future.
   b. Policy Regarding the transfer of credit.
      i. will be discussed as a later time/ after fall admissions.

5. Meeting was adjourned at 5pm.

To Do:

Rampi: Speak to Dr. Carter about an MS&E Open House
Trista: Continue to update spreadsheet for committee.
   Trista: Admit students when requested.

Next Meeting: Monday, February 6th, 2012 in IMS room 147A at 2pm